

REMOTE LEARNING VIDEO CONFERENCING POLICY

PURPOSE

To ensure that all staff, students and members of our school community understand:

- our commitment to providing students with the opportunity to engage with their teachers, school staff and classmates through video conferencing for academic, social and emotional purposes;
- agreed upon protocols for participating in video conferences;
- expected student behaviour whilst engaging in a video conference; and
- our schools' policies and procedures for responding to inappropriate student behaviour that occurs during a video conference.

SCOPE

This policy applies to all staff and students of Boisdale Consolidated School as well as other members of our school community who engage in video conferences.

POLICY

Whilst engaging in remote learning, students will have the opportunity to participate in video conferences with their teachers, education support staff and their classmates. Video conferences may be conducted as a whole class or in small groups and may have an academic, social or emotional focus to them.

It will **not** be mandatory for students to participate in video conferences with school staff.

Software

Cisco Webex Meetings has been endorsed by the Department of Education and will be utilised for all video conferences or meetings.

Frequency of Video Conferences

Classroom teachers will schedule whole class, regular check-in video conferences with their students at the start of each school day whilst remote learning is ongoing. These check-in video conferences will be subject to teachers' internet capability and may be substituted with a pre-recorded video or audio message. Further small group video conferences may be held with students at pre-determined times over the course of the week.

Protocols for Video Conferences to be held with students:

- Video conferences are to be held in a shared area of the home (i.e. kitchen, living room) and must not take place in a students or staff members bedroom;
- staff and students are to be appropriately dressed; and
- a parent/guardian must be present for any 1 on 1 conferences, if a parent/guardian is unable to be present for a 1 on 1 conference, an additional staff member will join the conference and it will be recorded.



Behavioural Expectations

- Whilst engaging in video conferences, students are expected to behave in a manner that is consistent with our school values;
- school staff reserve the right to record any video conference or remove any participant from the conference if they deem this to be necessary;
- if any students are in breach of behavioural expectations, parents will be contacted and the student(s) involved may be prevented from participating in any further video conferences with school staff.